

**MINUTES OF AN REGULAR MEETING OF THE
TORRANCE CULTURAL ARTS COMMISSION**

1. CALL TO ORDER

The Torrance Cultural Arts Commission convened in a regular session at 7:00 p.m. on Monday, March 18, 2013 in the West Annex meeting room, Torrance City Hall.

2. FLAG SALUTE

Commissioner Miranda led the Pledge of Allegiance.

3. ROLL CALL

Present: Commissioners Frangos, Korman, Miranda, Rische, and Chairperson Bunting.

Absent: Commissioners Candioly and Endo-Roberts.

Also Present: Cultural Services Manager Rappoport.

MOTION: Commissioner Korman moved to grant Commissioners Candioly and Endo-Roberts excused absences for the March 18, 2013 Commission meeting. Commissioner Miranda seconded the motion; a voice vote reflected unanimous approval.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Korman moved to accept and file the report of the City Clerk on the posting of the agenda. Commissioner Rische seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Candioly and Endo-Roberts).

5. APPROVAL OF MINUTES

5A. MINUTES OF FEBRUARY 25, 2013

MOTION: Commissioner Rische moved for the approval of the February 25, 2013 Commission meeting minutes as presented. Commissioner Miranda seconded the motion; a voice vote reflected unanimous approval (absent Commissioners Candioly and Endo-Roberts).

6. ORAL COMMUNICATIONS #1

None.

7. OLD BUSINESS

7A. UPDATE ON CHERRY BLOSSOM CULTURAL FESTIVAL

Cultural Services Manager Rappoport reported that the March 9, 2013 Cherry Blossom Cultural Festival at Columbia Park had approximately 400 attendees and 23 craft vendors. She distributed photographs of the event published in the Torrance Tribune and commended Soka Gakkai International for providing music between performances. She stated that three out of the four confirmed food trucks did not end up participating but that King Kone did a good business selling ice cream. She advised that staff is meeting with the planning committee on March 20 to discuss the event and improvements for next year.

7B. STATUS OF CLASS MARKETING REQUESTS FOR PROPOSALS

Manager Rappoport provided background and reported that four proposals were received, two individuals and two firms, for consulting services to market classes as well as rentals opportunities at Torrance Cultural Arts Center. She explained that it was necessary to create a budget addendum to the original RFP asking for revised budgets that do not exceed \$25,000 for all services rendered including the performance based compensation part. She advised that these addenda are due back on March 25, 2013 and expressed hope that the firm or individual they select will be able to start by April 1, 2013.

8. STANDING COMMITTEE REPORTS

8A. EXCELLENCE IN ARTS

No report.

8B. FACILITIES COMMITTEE

Cultural Services Manager Rappoport reported that she received a revised budget and drawings for the Wilson Park Amphitheatre project on March 18, 2013. She stated that she would review them with Community Services Director Jones and will convene the Facilities Committee in the near future to discuss the project.

8C. GRANT REVIEW COMMITTEE

Cultural Services Manager Rappoport reported that Grant applications have been sent out and are due back on May 9, 2013.

9. MONTHLY DEPARTMENT REPORT

Cultural Services Manager Rappoport noted that the Cultural Services Division Report for February 2013 was included in agenda packets. She announced "In Case We Don't Die" opening March 30 at Torrance Art Museum and Torrance Theatre Company's production of "12 Angry Men" on March 1 – 30, 2013. She stated that she and Curator Presneill offered technical assistance and reviewed portfolios for Redondo Beach Art Group. She stated that the March 16 superhero mask making workshop had 14 participants and the screening of the film "I Built a Tower" about Watts Tower was well attended. She discussed her attendance at the opening of California Museum of Fine Art on Marcelina Avenue.

10. ORAL COMMUNICATIONS #2

10A. Commissioner Frangos stated that she enjoyed attending the Kathy Opie show, a film costume exhibit at Bowers Museum, and a lecture by Dan McCleary.

10B. Commissioner Miranda stated that he visited the Watts Tower after seeing the filming of "I Built a Tower" and is looking forward to seeing "12 Angry Men."

10C. Commissioner Korman stated that she enjoyed "12 Angry Men," the Jazz Cabaret, the Coastliners' quartet, and "God Plans, Woman Laughs" readers' theatre production.

10D. Chairperson Bunting stated that she attended several commercial galleries.

11. ADJOURNMENT

MOTION: At 7:32 p.m., Commissioner Miranda moved to adjourn the meeting to Monday, April 15, 2013 at 7:00 p.m. in the West Annex meeting room at Torrance City Hall. Commissioner Frangos seconded the motion and, hearing no objection, Chairperson Bunting so ordered.

Approved as Submitted April 15, 2013 s/ Sue Herbers, City Clerk
